



A guide to apprenticeships in **catering & hospitality**

Apprenticeships are an excellent way of gaining new skills, qualifications and real work experience. As an employee, you can earn as you learn and gain practical skills from the workplace.

Apprenticeships offer a vocational progression pathway that is of equal value to post-16

Our Programmes can support your career so that you can quickly progress and earn a fantastic salary with the right training and support behind you.

We deliver work based learning Apprenticeship Programmes that are ideal for *anyone* working in a catering or hospitality environment.

What are apprenticeships?

As employees, apprentices earn a wage and work alongside experienced staff to gain job specific skills and work towards nationally recognised qualifications.

A training officer will visit you once a month to support you and help develop your skills. Your employer will also support you whilst at work.

Anyone living in England, over 16 years-old and not in full-time education can apply.



In the next decade the Catering industry will be a leader in creating new jobs, paying out more salaries and offering great opportunities...

By 2014 1,642,000 more Employees will be needed in the Hospitality Industry. This growth will be dependant on people with the right skills...

Who are apprenticeships for?

Apprenticeships are open to all age groups above 16 years-old.

We offer a number of qualifications ranging from Customer Service to Kitchen Service. Our programmes are designed to support you so whether you are just leaving school, have been working for years or are seeking to start a new career in catering or hospitality.

You just need to be living in England and not taking part in full-time education.

When can I start an apprenticeship?

You do not need any previous qualifications to start an apprenticeship qualification, however you will need to be committed and have a basic knowledge of the hospitality industry.

If you have a job in the industry already then you can probably start right away!

We also offer routes for those who are unable to find work to start an Apprenticeship, however, remember that competition for places with employers can be fierce, so you will need to show that you are committed, and aware of your responsibilities to both yourself and the company who would employ you.

Where will I complete my apprenticeship?

There are two ways in which your apprenticeship can be delivered

Learning at **work**

After your induction, your training officer will visit you once a month to support you and help develop your skills. Your employer will also support you whilst at work.

Learning at the **academy**

You can attend the Charnwood academy for 6 months to complete your apprenticeship and gain essential training and skills in an exclusive learning environment.

Why should I choose an apprenticeship?

There are lots of benefits to doing an Apprenticeship. You can earn while you learn, and learn in a way that is best suited to you – through hands-on experience on the job. Key benefits of being an apprentice include;

- On the Job Training
- Earn as much as £96 a week
- Increase Skills & Ability
- Recognised Worldwide
- Better Promotion Opportunities
- Convenient & Practical Training

What's involved?

Apprenticeships are made up of several components which include

- Work based learning competence Qualification
- Employment Rights & Responsibilities
- Key Skills in Communication and Application of Number
- Knowledge based Certificate relevant to your chosen career

How long does it take?

The Apprenticeship programme offers a flexible approach for training delivery, you will be seen in your workplace once a month and will be tasked with homework to complete before your next visit. Usually an apprenticeship programme takes between 6-12 months.

Types of training

Your training officer will need to see you whilst you are working so that they can carry out observations and tutorials.

You will be given projects and workbooks to complete throughout the duration of your programme. We also have online training resources and materials to help you develop your understanding and support you further in your training.

Types of Levels

We have two types of Apprenticeship levels available in the areas of Catering, Hospitality & Security;

Level 2 **Intermediate** level Apprenticeships are equivalent to **five** GCSE's, grades A-C

Level 3 **Advanced** level Apprenticeships are equivalent to **two** A Levels



Opportunities for progression

Apprenticeships can be demanding but they are very rewarding. Because Apprenticeships train you in the skills employers want, they give you choices in your career.

Your career doesn't have to stop at the Intermediate or Advanced level apprenticeships. There are also Higher Level Apprenticeship and if you want to go on to University you will find that many institutes of Higher Education value your skills and knowledge and will happily offer you a place on a Foundation Degree or other higher level qualifications.

Celebrating your Achievements

Each year, we hold an exclusive event for our Learners & Employers to celebrate their hard work, commitment and support to training.

The Charnwood Star Performers Awards recognise unique talent and skills plus those who have achieved in all areas of Hospitality



Interactive e-Learning

We have developed an online learning account for You with a library of excellent resources to help you through your programme.

We also have a purpose built training academy with excellent facilities to gain additional experience in your chosen career.

Out of work?

We have a choice of industries for you to work in & employers to help support you.

If you are not in employment and would like to work in catering or hospitality industry we can support you in finding a placement

We have a number of suitable employers who are able to provide Apprenticeship vacancies for you.

You will need to be at least 16 years old and be prepared to commit to a 6 month programme

How to apply

For a full list of apprenticeship programmes please Contact Us on

t : 0845 437 4000

e : learn@charnwood.co.uk

Or visit the academy to discuss your options

Charnwood training group
Charnwood academy
Sutton road, Kirkby in Ashfield
Nottingham, NG17 8HN

Alternatively you can view all of our courses and programmes at www.charnwood.co.uk